

**JOB APPLICATION**  
**BROWN'S MEMORIAL BAPTIST CHURCH**  
3215 W Belvedere Ave, Baltimore, Maryland 21215  
410-542-5700

*BROWN'S MEMORIAL BAPTIST CHURCH is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.*

Please fill out all of the sections below:

**Applicant Information**

**Applicant Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State and Zip Code:** \_\_\_\_\_  
**Telephone Number:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Date of Application:** \_\_\_\_\_

**Employment Position**

**Position(s) applying for:** JANITOR (part time)

How did you hear about this position? \_\_\_\_\_  
What days are you available for work? \_\_\_\_\_  
What hours or shift are you available for work? \_\_\_\_\_  
If needed, are you available to work overtime? \_\_\_\_\_  
On what date can you start working if you are hired? \_\_\_\_\_  
Do you have reliable transportation to and from work? \_\_\_\_\_  
Salary desired: \_\_\_\_\_

**Personal Information**

Have you ever applied to or worked for BROWN'S MEMORIAL BAPTIST CHURCH before? **Yes** **No**  
If yes, when? \_\_\_\_\_  
Do you have any friends, relatives, or acquaintances working for BROWN'S MEMORIAL BAPTIST CHURCH? **Yes** **No**  
If yes, state name & relationship: \_\_\_\_\_  
Are you 18 years of age or older? **Yes** **No**  
Are you a U.S. citizen or approved to work in the United States? **Yes** **No**  
What document can you provide as proof of citizenship or legal status? **Yes** **No**  
Will you consent to a mandatory controlled substance test? **Yes** **No**  
Do you have any condition which would require job accommodations? **Yes** **No**  
If yes, please describe accommodations required below.

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)? **Yes No**

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

\_\_\_\_\_

\_\_\_\_\_

*(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

**Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the position for which you are applying:

\_\_\_\_\_

*(Note: BROWN'S MEMORIAL BAPTIST CHURCH complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants / employees to perform essential functions.)*

**Education and Training**

**High School**

Name	Location (City, State)	Year Graduated	Degree Earned
_____	_____	_____	_____

**College/University**

Name	Location (City, State)	Year Graduated	Degree Earned
_____	_____	_____	_____

**Vocational School/Specialized Training**

Name	Location (City, State)	Year Graduated	Degree Earned
_____	_____	_____	_____

**Military:**

Are you a member of the Armed Services?	<b>Yes No</b>
What branch of the military did you enlist?	_____
What was your military rank when discharged?	_____
How many years did you serve in the military?	_____
What military skills do you possess that would be an asset for this position?	_____

\_\_\_\_\_

**Previous Employment**

**Employer Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Employer Address:** \_\_\_\_\_

**City, State and Zip Code:** \_\_\_\_\_

**Employer Telephone:** \_\_\_\_\_

**Dates Employed:** \_\_\_\_\_ to \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**Employer Name:** \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Employer Telephone: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**Employer Name:** \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Employer Telephone: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

***References:***

Please provide 2 personal and professional reference(s) below:

\_\_\_\_\_  
\_\_\_\_\_

***Additional Information:***

ALIAS OR NAMES USED \_\_\_\_\_

OTHER ADDRESSES IN LAST 2 YEARS \_\_\_\_\_

\_\_\_\_\_

ARE YOU A SMOKER? **Yes** \_\_\_\_\_ or **No** \_\_\_\_\_

***AT-WILL EMPLOYMENT***

The relationship between you and the BROWN'S MEMORIAL BAPTIST CHURCH is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the BROWN'S MEMORIAL BAPTIST CHURCH. No representative of BROWN'S MEMORIAL BAPTIST CHURCH has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

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Applicant Signature:

Dated: